



DharmaCare™



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Annual General Meeting

Financial Year Jul 2023 – Jun 2024

Saturday, 30 November 2024

Acts of kindness, generations of change

Agenda



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1. **Welcome, Apologies, Quorum**
2. **Minutes of previous AGM**
3. **Chairman's Report**
4. **Management Report**
5. **Audit Report & Financial Statements / Auditor Appointment**
6. **Board Appointments**
7. **Other Business**



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1. Welcome, Apologies & Quorum

The Chairman, Davin Shellshear, welcomed everyone present and on teleconference to the AGM of Dharma Care Inc..

Present:

- Davin Shellshear (Chairperson)
- Asmaniah Fraval (Vice Chairperson)
- Arif Matthee (Treasurer)
- Irma McDonald (Director)
- Amanah Rye (Director)

Present:

- Darren Sutton (A/CEO & Returning Officer)

Quorum

Article 29.2: ???? members present (being members entitled under this constitution to vote at a general meeting) constitute a quorum for the transaction of the business of a general meeting.

There being ? Members present, a quorum was declared.



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2. Minutes of Previous AGM

- Previous AGM Minutes have been circulated to all members.
- Any questions or amendments?

Motion: that the Minutes of the previous AGM be accepted as a true record.

- Moved:
- Seconded:
- Passed: Unanimously

3. Chairman's Report



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Dharma Care Inc (DCI)

- An incorporated association (NSW)
- A registered charity (Subtype: Public Benevolent Institution)
- Deductible Gift Recipient (DGR) status, fringe benefit, income tax & GST exemption, NSW stamp duty exemption
- Registered in all states for public fundraising
- An Associate Member of SDA & SDIA

Current Constitutional Objective

To provide housing, recreation and rehabilitation facilities, educational and any other programs or needs to vulnerable and marginalised people, or anyone in need of care; whenever or wherever the need arises and can be met by the resources of Dharma Care.

3. Chairman's Report



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Board Members

- 2023 - 2024 Board: Davin Shellshear, Arif Matthee, Asmaniah Fraval, Irma McDonald, Amanah Rye, Maria Blake.
- The gender-balanced Board has provided an excellent array of skills in senior mgt, finance, marketing, administration, aged care, education, architecture, HR Mgt, and charitable projects.
- Thank you to Board members for your commitment, time and skills.

3. The Team – Board & Executive



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Davin (Chair)



Asmaniah



Arif



Irma



Amanah



Maria till
April 2024



Irwan (CEO till
26 Sept 24)



Darren (A/CEO)

3. The Team – Admin and Sine Cera



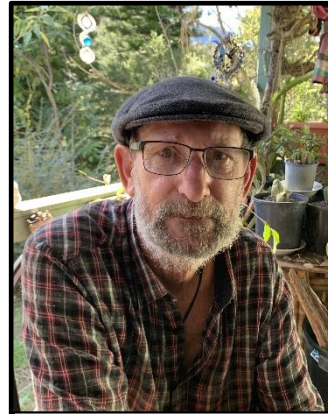
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Richard
Admin Officer



Sarah
Marketing



Tim
SC Mgr



Greg
SC A/Mgr



Stephanie
Joe
John
Karen
Roddy
Darrin
Lily
Mikey
Jade
Brenten

3. Chairman's Report



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DCI Governance & Regulatory Compliance

- Met all reporting obligations to ATO, ACNC, NSW Fair Trading and State fundraising regulators.
- The Board met each month and on other occasions for strategic planning.

DCI Management & Staff*

- Since Jan 2016 – till Sept 2024 - Irwan Wyllie F/T CEO
- Darren Sutton Marketing and A/CEO since Irwan's resignation – 0.6 Contractor
- Marketing – Sarah Davis - 0.4 FTE
- Admin Mgt – 0.6 FTE Richard Merton
- Sine Cera Mgr: Tim Freeman (0.7 contractor) since 2017
- Sine Cera Team : 10 P/T Subcontractors
- Total Team (management & contractors): 17

* Under the [Fair Work Legislation Amendment \(Secure Jobs, Better Pay\) Bill 2022 \(Cth\)](#) (Bill), new limitations exist on fixed term contracts. Legal advice made it clear that a number of DCI contractual arrangements had to become PT or FT employment.

3. Chairman's Report



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Changing Faces

- Maria Blake chose to resign in April 2024 for personal reasons.
- After two years on the Dharma Care (DCI) Board, and a further eight and half years as CEO, Irwan Wyllie stepped down as CEO on 26 September.
- He has been attempting to move away from the CEO role for the last 18 months, but two successive CEO designates have had to step away from the role for health and personal reasons. It is time for Irwan move on to focus on his other roles as MD of Venture Capital Partners, and part of the team establishing the Sanctuaries for Humanity Project.
- Arif Matthee will step down from his role as Treasurer at this AGM, as part of his permanent move to NZ. Arif has been a core part of the DCI Board over the past 13 years, and has filled his role as treasurer with professionalism and dedication. In addition, Arif's generous contributions to DCI has been a major factor in our continued existence.
- The Board wishes to express its deep gratitude and respect for the huge work Irwan, Arif and Maria have undertaken in their various roles and wish them all our love and best wishes in their paths ahead.

3. Chairman's Report



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DCI Organisation

- Subcommittee structure put on hold when number of Board members dropped to 4. To be reviewed with new Board (2024-25)
- Risk Mgt, Compliance & Due Diligence systems in place but more work required as the strategic plan has changed.
- Complete suite of 46 Policies

DCI Communication

- Monthly Board Minutes & Management Reports to Members
- Members & DCI subscribers notified of all fundraising activities
- Members & donors receive project reports through monthly newsletter that as at 30 June 23 had 1,469 subscribers
- DCI & SC marketing vastly improved thanks to expert management by Darren Sutton
- DCI & Sine Cera rebranding initiated across all online platforms
- Effective collaboration between SDIA & DCI

3. Chairman's Report



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The Board expressed its gratitude to:

- DCI Members for their continuing generosity and support.
- All donors who contributed to DCI charitable projects.
- Darren Sutton and Sarah Davis for their invaluable marketing & IT expertise.
- Richard Merton, Admin Manager, who provides an invaluable array of skills, capacity and calm good humour.
- The team at Sine Cera – Tim Freeman (Mgr) – as always, a huge effort - & Greg Hotko (Asst Mgr) + volunteers and contractors for their love and commitment to SC

3. Chairman's Report



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Membership

Hon. + Paid Membership at 30 June 2024 = 34

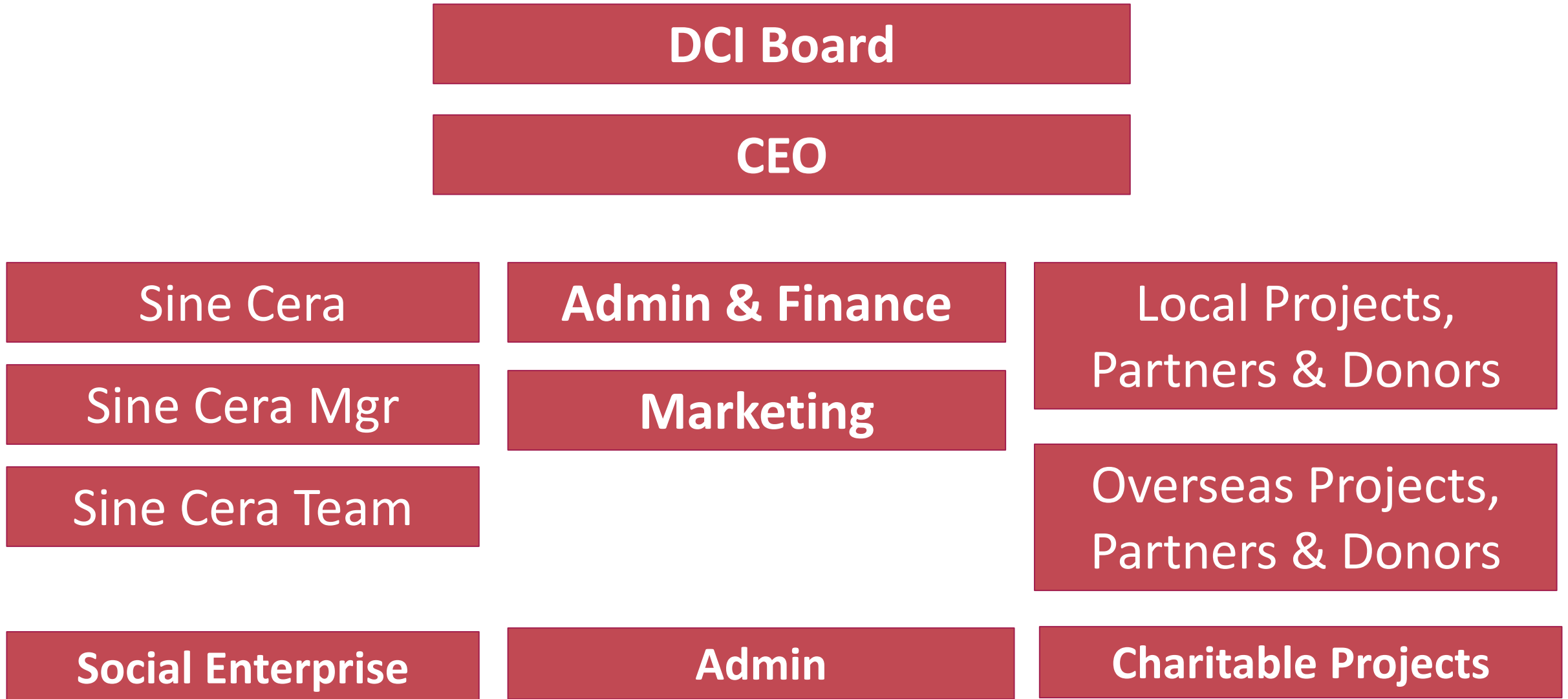
| Hon. Members | | |
|--------------|----------|-----------|
| 1 | Armytage | Stephen |
| 2 | Fraval | Dahlan |
| 3 | Gleeson | Alexis |
| 4 | Hamalis | Alia |
| 5 | Hamalis | Diamantis |
| 6 | Jacobs | Iliana |
| 7 | Mackay | Marcus |
| 8 | Mackay | Ruth |
| 9 | McDonald | Irma |
| 10 | New | Marianni |
| 11 | Raven | Leonora |
| 12 | Raven | Muhsin |
| 13 | Smart | Harris |

| Paid Members | | |
|--------------|------------|------------|
| 1 | Armytage | Stephen |
| 2 | Armytage | Livingston |
| 3 | Armytage | Miyako |
| 4 | Blake | Maria |
| 5 | Durham | Rasjida |
| 6 | Fraval | Markus |
| 7 | Fraval | Asmaniah |
| 8 | Ismail | Faldi |
| 9 | Johnson | Rasjad |
| 10 | Jones | Latimah |
| 11 | Jones | Ronald |
| 12 | Magnusson | Raphael |
| 13 | Matthee | Arif |
| 14 | Mitchell | Stuart |
| 15 | Pope | Rashidah |
| 16 | Ray | Bruce |
| 17 | Rye | Amanah |
| 18 | Shellshear | Davin |
| 19 | Simpson | Dahlan |
| 20 | Thomas | Gregory |
| 21 | Vaughn | Osanna |

3. Management Report - Structure



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Impact Report 2023 - 2024



Project Impacts



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| PROJECT | Focus | Outcome |
|--|---|--|
| Sine Cera Rainforest Retreat | Sine Cera Retreat: Connecting People with Nature and Each Other for Over 27 Years | Sine Cera offers a profound connection: experiencing the beauty and wonder of the natural world and fostering meaningful connections with one another. |
| Winter Warmer Homelessness Relief | Warmth and Hope in Winter: Helping Byron and Tweed Shire's Homeless with Essential Supplies & Food | Effectively tackled homelessness and social isolation in Byron and Tweed Shires. Collaborating with local charities, the campaign supported 1,581 individuals |
| Reducing Child Stunting | Ensuring Food Security & Child Stunting Prevention in West Java and Central Kalimantan. | Combatting Child Stunting: Achieving a 98.7% Reduction in West Java and Central Kalimantan. |
| Srey Lak Program for Girls | Provide education, food and board for homeless and destitute girls in Cambodia. | PIO believes that every child has the right to an education. PIO believes that through education it can break the cycle of poverty and build a brighter future for the children of Cambodia. |
| Borneo Football Academy | Elevated football skills, improving the health and education of young players & reducing school dropouts. | Using football as a platform to promote health, education, and personal growth among young players. |

Sine Cera



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Sine Cera

RAINFOREST RETREAT

Sine Cera's holistic approach nurtures mind, body, and spirit. Through practices like yoga, meditation, and counseling, participants gain lasting tools for self-care and personal growth.



56%

More lives transformed by attending a retreat than last year

3501

Guests have stayed at Sine Cera

\$117,297

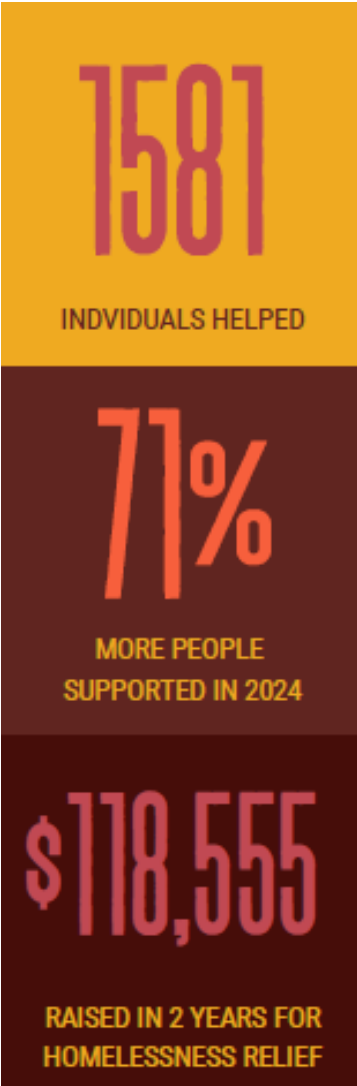
Discount value provided to charities and families

Homelessness



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Winter Warmer Homelessness Relief



Fighting Child Stunting in West Java



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4742
INDIVIDUALS HELPED

98%
Reduction in child stunting during initial program rollout

\$38,511
Dharma Care total donations to date

Kicking for Change

Football to Elevate Lives



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3000+

Children playing at the centre, across schools and in male and female teams

1200

Training sessions

\$177,393

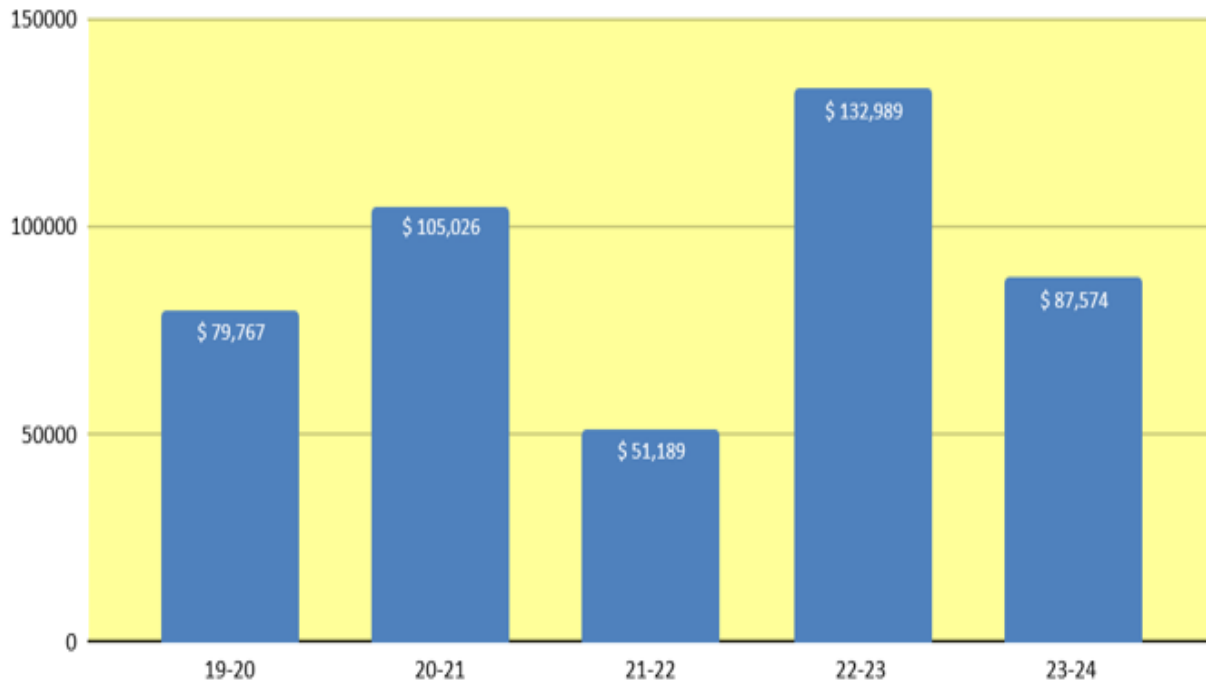
Dharma Care total donations to date

4. Revenue Streams

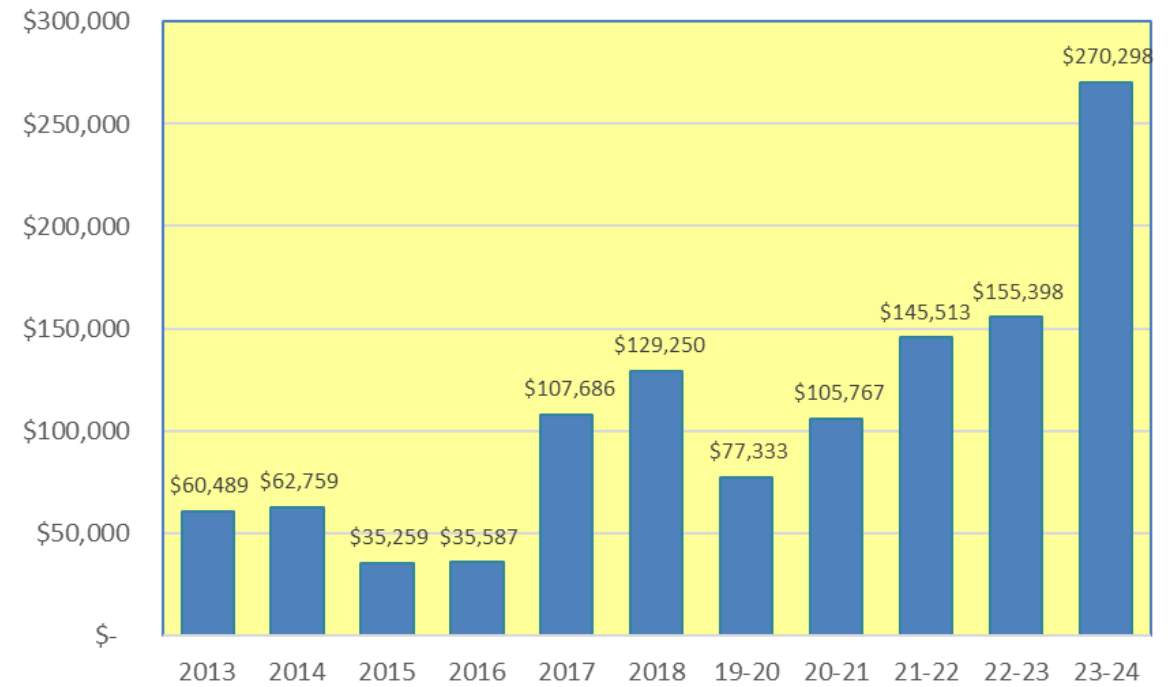


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DCI income (not separate before 2019)



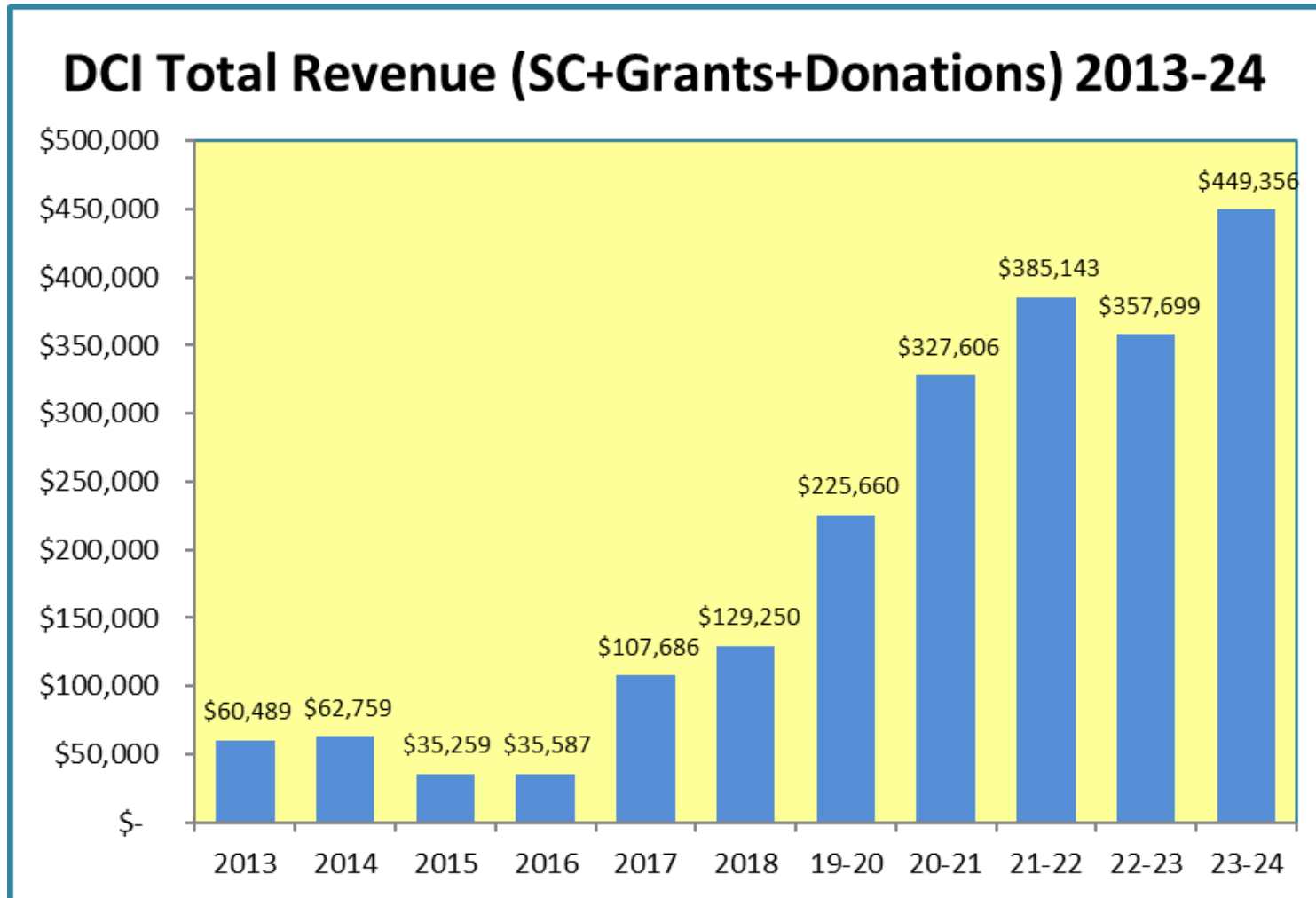
Sine Cera Revenue 2013-24



4. DCI total revenue



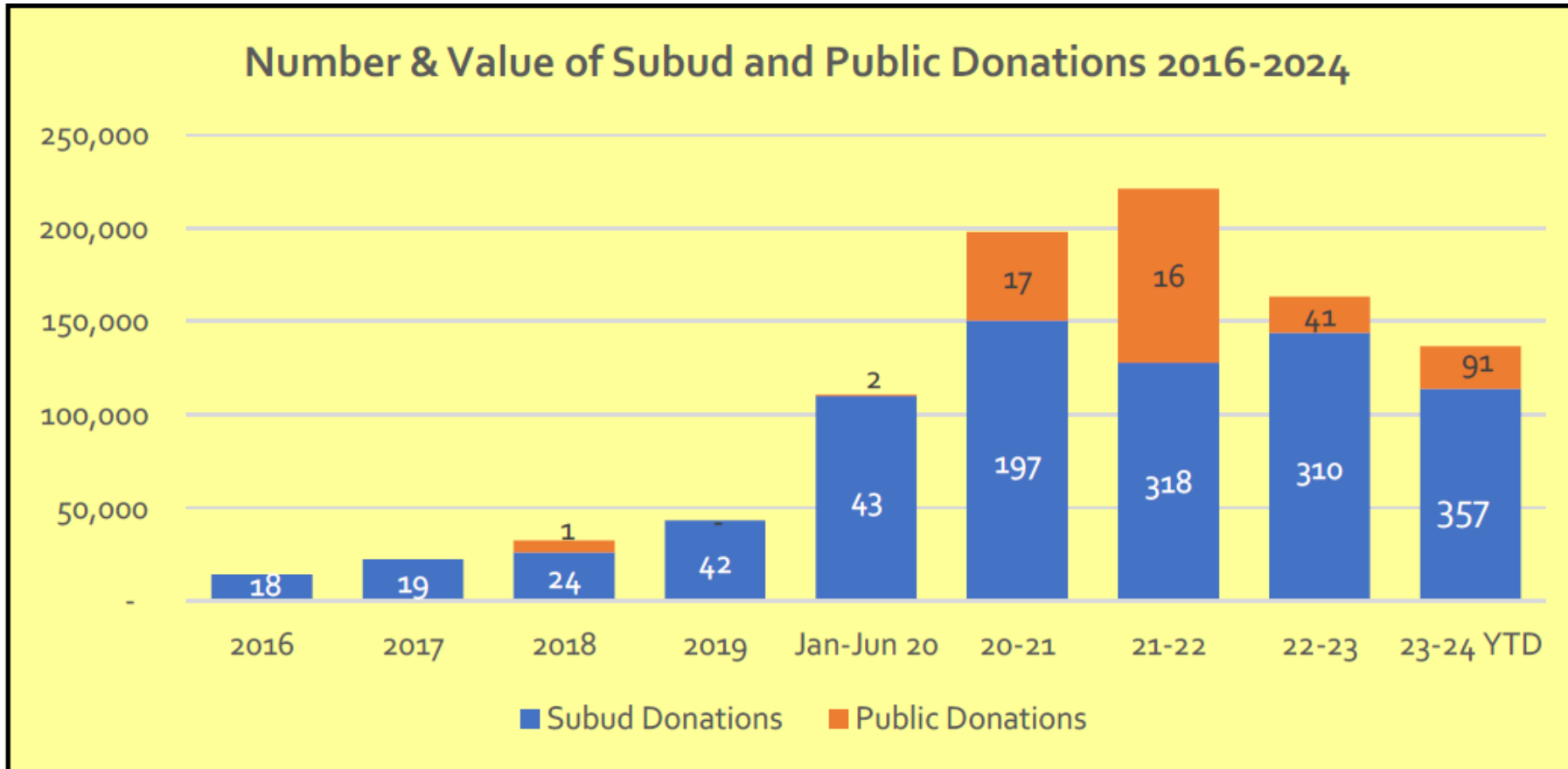
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4. Source of Donations



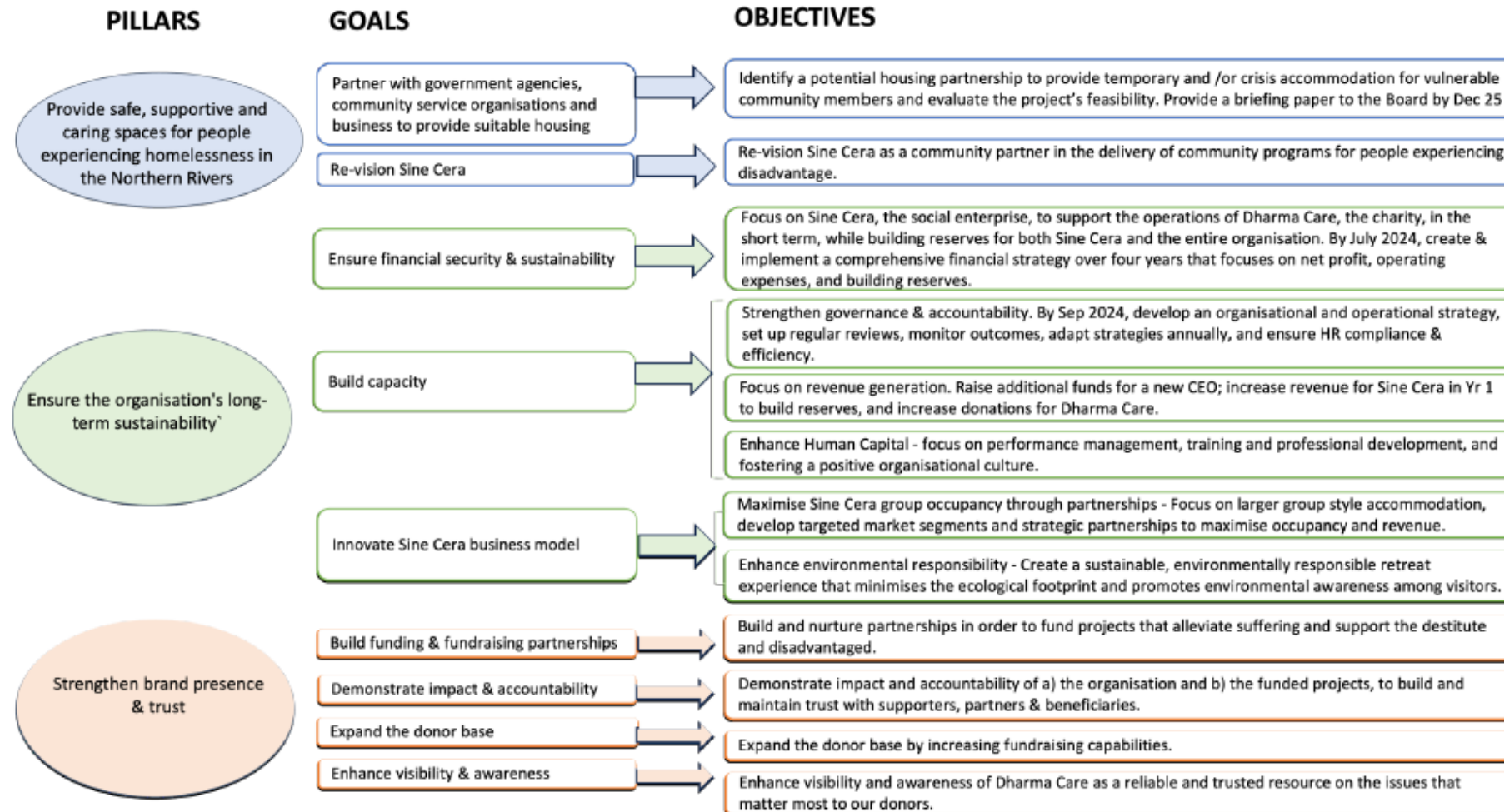
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4. Strategic Plan 24/25 – 26/27



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4. Challenges & Transitions



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External

- **Escalating Homelessness:** desperate need for facilities & programs
- **Continuing Economic Hardship:** Cost of living crisis = donation drop
- **Climate Change Security:** Generator \$50K

Internal

- **Transition from Subud to Public:** donation base, brand presence, partners, corporate sponsors
- **Financial Security:** \$50K to replenish cash reserves after generator purchase
- **Leadership Transition:** appoint new CEO - 0.6FT - \$100K

4. Outstanding Marketing Results



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| Brand | Item | JULY - JUNE 23-24 VS JULY - JUNE 22 -23 |
|------------------|--|---|
| Sine Cera | Traffic | 165.67% |
| Sine Cera | Unique Visits | 182.73% |
| Sine Cera | Conversions Enquiry and lead generation | 141.00% |
| Sine Cera | Social Media Reach | 74.10% |
| DCI | Traffic | 122.11% |
| DCI | Unique Visits | 124.74% |
| DCI | Online Donations | 39019.14% |
| Dharma Care | Social Media Reach | 71% |

4. Audit Report & Financial Statements / Auditor Appointment



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The Auditor's Report & DCI's accounts for July 2023 – Jun 2024 have been circulated to members.

Auditors: Armada Accountants & Advisers

18 Sangiorgio Court Osborne Park WA 6017, Locked Bag 4 Osborne Park DC WA 6017. T:(08) 6165 4000, F: (08) 6165 4067,
E: info@armada.com.au

Motion: That the July 2023 – Jun 2024 Financial Statements & Auditor's Report be accepted.

Moved:

Seconded:

Passed: Unanimous

Motion: that Amada Accountants be reappointed to undertake the 2024-25 audit of the Association's accounts.

Moved:

Seconded:

Passed: Unanimous

5. Audit Report & Financial Statements / Auditor Appointment



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Motion: That the July 2023 – Jun 2024 Financial Statements & Auditor's Report be accepted.

Moved:

Seconded:

Passed: Unanimous

Motion: that Amada Accountants be reappointed to undertake the 2024-25 audit of the Association's accounts.

Moved:

Seconded:

Passed: Unanimous

6. Board Appointments



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A/CEO acted as Returning Officer. Absent members sent voting forms for the nominees.

In accordance with the DCI Constitution, the current Board formally resigned.

Voting results for Board nominations:

- | | | |
|---------------------------|-----------------|------------------|
| ▶ Davin Shellshear | ?? Votes | Appointed |
| ▶ Asmaniah Fraval | ?? Votes | Appointed |
| ▶ Amanah Rye | ?? Votes | Appointed |
| ▶ Harvey Rose | ?? Votes | Appointed |

7. Other Business



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- ▶ Next Board Meeting: Today to set Board roles, then December 2024
- ▶ Next AGM: Nov, 2025
- ▶ There being no other business, the Meeting was closed.